

Councillors Cole, Collins, Dykstra, Fabb, Gifford, Land, Ntuk, Parker, Sproats, Wilcox, and Withams of

## **WARBOYS PARISH COUNCIL**

ARE SUMMONED TO THE NEXT ALLOTMENT COMMITTEE MEETING

To be held on Monday 18<sup>th</sup> March 2024 at 7.30p.m.

At Warboys Parish Centre Hall, High Street, Warboys PE28 2TA

**Signature** Mrs J Drummond **12<sup>th</sup> March 2024**

Parish Clerk to Warboys Parish Council

*The Public and Press are cordially invited to attend.*

### **ALLOTMENT COMMITTEE**

### **AGENDA**

#### **AL 8/24 ELECTION OF CHAIRMAN**

To elect the Chairman of the Committee for the remainder of the municipal year.

#### **AL 9/24 APPOINTMENT OF VICE CHAIRMAN**

To appoint the Vice Chairman of the Committee for the remainder of the municipal year, if required.

#### **AL 10/24 WELCOME**

#### **AL 11/24 APOLOGIES FOR ABSENCE**

#### **AL 12/24 MEMBERS INTERESTS**

To receive declarations from Members as to disclosable pecuniary and non-statutory disclosable interests and the nature of those interests in relation to any agenda item. (See note below)

#### **AL 13/24 MINUTES OF 11<sup>th</sup> JANUARY 2024**

To confirm the Minutes of the meetings of the Council held on 11<sup>th</sup> January 2024 (copy attached).

#### **AL 14/24 ALLOTMENT LIASION**

To consider a report by the Chair summarising the matters considered at a liaison meeting with the Allotments Association representatives on 28<sup>th</sup> February 2024.

#### **AL 15/24 ALLOTMENTS UPDATE**

To consider an update provided by the Chair on the current running of the Allotments.

#### **AL 16/24 TENANCY AGREEMENT UPDATE**

To consider and approve updates to the tenancy agreement in order to strengthen internal procedures and accountability.

### **AL 17/24 APPEALS PROCESS**

To discuss and consider the implementation of an appeals process for the Allotment Committee.

### **AL 18/24 NATIONAL ALLOTMENT SOCIETY MEMBERSHIP**

To consider joining the National Allotment Society who provide industry recognised documentation, processes and legal advice.

### **AL 19/24 NOTICES AND MATTERS FOR THE NEXT ALLOTMENTS AGENDA**

For members of the Council to raise any matters to be included in the next Allotments Committee meeting agenda.

### **MEETING CLOSED**

*(Note:*

*Members are reminded of the need to declare any disclosable pecuniary or non-statutory disclosable interests in any item appearing on the agenda or to be discussed at the meeting and to give the reason for the disclosure. Disclosure should be made at the commencement of the meeting or otherwise as soon as the interest becomes apparent*

*A Member who declares a disclosable pecuniary interest that has not been registered with Huntingdonshire District Council must register that interest with that authority within 28 days of the meeting.*

*A Member who has declared a disclosable pecuniary or non-statutory disclosable interest must leave the room when the item is being discussed, unless a dispensation has been granted by the Council. Applications for a dispensation using the approved form must be submitted to the Clerk prior to the commencement of the meeting for items appearing on the agenda or, in the event of an additional item, prior to that item being discussed.*

*Failure to comply with the legislation in relation to disclosable pecuniary interests is a criminal offence, subject to a maximum fine of £5,000 and/or disqualification from being a councillor for up to 5 years.)*

*years.*